
Report To:	Policy & Resources Committee	Date:	31 January 2023
Report By:	Head of Organisational Development, Policy and Communications	Report No:	PR/04/23/SM
Contact Officer:	George Barbour/Barbara McQuarrie	Contact No:	01475 712385/ 01475 712845
Subject:	2023 Coronation of King Charles III		

1.0 PURPOSE AND SUMMARY

1.1 For Decision For Information/Noting

1.2 The purpose of this report is to highlight national proposals and local arrangements for marking the Coronation of His Majesty King Charles III with a new Council and Public Holiday on Monday 8 May 2023.

2.0 RECOMMENDATIONS

2.1 It is recommended that the committee note the national and local arrangements to mark the Coronation and to agree that the Council makes arrangements to mark the occasion with a new one-off Public and Council Holiday on Monday 8 May 2023.

Steven McNab
Head of Organisational Development,
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4.0 BACKGROUND AND CONTEXT

- 4.1 His Majesty King Charles III's Coronation will take place on Saturday 6 May 2023.
- 4.2 Both the Scottish and UK Governments are encouraging the introduction of an additional bank holiday on the following Monday to allow individuals, businesses and other organisations to celebrate the Coronation.
- 4.3 The Privy Council, at its meeting on 9 November 2022, made the following proclamations related to the creation of a Bank Holiday:

(1) appointing Monday 8th May 2023 as a bank holiday in England, Wales and Northern Ireland to commemorate His Majesty's Coronation;

(2) appointing Monday 8th May 2023 as a bank holiday in Scotland to commemorate His Majesty's Coronation.

- 4.4 This arrangement is expected to create a three-day 'Coronation Weekend'.
- 4.5 The council has seven declared 'council holidays' in 2023 where council offices and buildings are closed:

New Year - Monday 2 January 2023 and Tuesday 3 January 2023

Good Friday - Friday 7 April 2023

Easter Monday - Monday 10 April 2023

May Day - Monday 1 May 2023

Christmas - Monday 25 December 2023 and Tuesday 26 December 2023

The most recent additional bank holiday arrangement was a new public holiday to mark the Platinum Jubilee of HM The Queen on Friday 3 June 2022.

5.0 PROPOSALS

- 5.1 It is proposed that a new one-off Council and Public Holiday is created on Monday 8 May 2023 to mark the Coronation Day.
- 5.2 Any employees requiring working on Monday 8 May 2023 to provide essential services or where there are exceptional work pressures that day which will require employees to work would receive enhanced payments/time off in lieu at a later date. Any additional costs are expected to be contained within existing Directorate budgets.

6.0 IMPLICATIONS

- 6.1 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed:

SUBJECT	YES	NO	N/A
Financial	X		
Legal/Risk			X
Human Resources	X		
Strategic (LOIP/Corporate Plan)			X
Equalities & Fairer Scotland Duty			X
Children & Young People's Rights & Wellbeing			X
Environmental & Sustainability			X
Data Protection			X

6.2 Finance

Any additional costs for enhanced payments for employees requiring to work during a council holiday will require to be absorbed by existing Directorate budgets.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

6.3 Legal/Risk

N/A

6.4 Human Resources

The creation of a new public and council holiday seeks to strike the balance between supporting the national celebration with the requirements of services to deliver projects and work activity. Councils services will require to accommodate a new council and public holiday within their existing workplans to ensure no or minimal loss of productivity.

6.5 Strategic

N/A

6.6 Equalities and Fairer Scotland Duty

N/A

(a) Equalities

This report has been considered under the Corporate Equalities Impact Assessment (EqIA) process with the following outcome:

	YES – Assessed as relevant and an EqIA is required.
X	NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, assessed as not relevant and no EqIA is required. Provide any other relevant reasons why an EqIA is not necessary/screening statement.

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

	YES – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.
X	NO – Assessed as not relevant under the Fairer Scotland Duty for the following reasons: Provide reasons why the report has been assessed as not relevant.

6.7 Children and Young People

Has a Children's Rights and Wellbeing Impact Assessment been carried out?

	YES – Assessed as relevant and a CRWIA is required.
X	NO – Assessed as not relevant as this report does not involve a new policy, function or strategy or recommends a substantive change to an existing policy, function or strategy which will have an impact on children's rights.

6.8 Environmental/Sustainability

Summarise any environmental / climate change impacts which relate to this report.

Has a Strategic Environmental Assessment been carried out?

	YES – assessed as relevant and a Strategic Environmental Assessment is required.
X	NO – This report does not propose or seek approval for a plan, policy, programme, strategy or document which is like to have significant environmental effects, if implemented.

6.9 Data Protection

Has a Data Protection Impact Assessment been carried out?

	YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals.
X	NO – Assessed as not relevant as this report does not involve data processing which may result in a high risk to the rights and freedoms of individuals.

7.0 CONSULTATION

7.1 Engagement with trade unions over arrangements will take place.

8.0 BACKGROUND PAPERS

8.1 Privy Council Meetings: Orders approved and business transacted at the Privy Council held by The King at Buckingham Palace on 9th November 2022:

<https://privycouncil.independent.gov.uk/orders/orders-in-council/>

Agenda item No 11 (HR/28/21/GB) Policy and Resources Committee, 14 September 2021, 'HM The Queen Platinum Jubilee 2022.